



# Dorchester Town Council

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF  
Telephone: (01305) 266861

For information about this agenda contact Steve Newman  
s.newman@dorchester-tc.gov.uk

8 March 2023

**Agenda** for the meeting of the **Management Committee** which will be held in the **COUNCIL CHAMBER** at **THE MUNICIPAL BUILDINGS, HIGH EAST STREET, DORCHESTER** on **MONDAY 13 MARCH 2023** commencing at **7.00pm**.

Steve Newman  
Town Clerk

## **Public Speaking and Attendance at the Meeting**

The Chairman has discretion to allow members of the public to speak at the meeting. If you wish to speak please **contact the Clerk by 9.00am on the morning of the meeting**. We ask speakers to confine their comments to the matter in hand and to be as brief as possible.

## **Member Code of Conduct: Declaration of Interests**

Members are reminded that it is their responsibility to disclose interests where appropriate. A Member who declares any interest must leave the room. A Member who declares a registerable interest as a Council nominee to a partner organisation may first address the meeting as a member of the public.

## **Membership of the Committee**

Councillors A. Canning, L. Fry, S. Jones, F. Kent-Ledger (Chairman), D. Leaper, A. Lyall, R. Major (Vice-Chairman), R. Potter, M. Rennie, R. Ricardo, D. Taylor and The Mayor ex-officio.

## **Agenda**

- 1. Apologies**
- 2. Declaration of Interests**
- 3. Minutes**

To read, confirm and sign the Minutes of the meeting of the Committee held on 16 January 2023 (adopted by Council on 30 January 2023). A copy of the Minutes can be found at <https://www.dorchester-tc.gov.uk/Committees/Management+Committee/Minutes>

- 4. Management Arrangements – Outdoor Services**

To receive the Assistant Town Clerk - Outdoor Services update report (enclosed).

## **5. Lubbecke Twining Anniversary**

To consider the notes of the Task and Finish Group held on 13 February 2023 (enclosed).

## **6. Council Chamber**

The Committee will be asked whether it wishes to form a Task and Finish Group to look at what improvements could be made to the Council Chamber now that the structural work has been completed.

## **7. Communication / Mood Boards for Play Areas**

To consider a report by the Town Clerk (enclosed).

## **8. Bayeux Visit**

At the last meeting of the Committee it was reported that the Bayeux Society had organised for visitors from Bayeux, to include the Deputy Mayor, to visit the town over the weekend of 8 to 11 September 2023. The event is being hosted and organised by the Bayeux Society. A request has been received for some form of civic greeting on the morning of Saturday 9 September. The Corn Exchange is unavailable that day but Dorset Museum is free and would be able to provide coffee and cake at £6 a head.

The Committee will be asked to consider hosting a coffee and cake civic greeting at the Dorset Museum on the morning of Saturday 9 September 2023.

## **9. Alington Avenue Allotments – Request to Vary Rules**

At the last meeting of the Committee a request was received from the Dorset Volunteer Centre to erect a 7m long polytunnel at Alington Avenue Allotments. It was agreed that further discussion take place with the Volunteer Centre to try and identify a more appropriate structure which could be considered at the next meeting of the Committee.

All Members of Council were recently invited to attend an open event run by DVC to look at the allotment and the work being undertaken by DVC and its volunteers.

Having discussed options with DVC it would seem that a polytunnel would be the best option as it would be used not only for shelter but also for propagation meaning that a shed or similar would not work. One option that might help would be for the erection of a shed with a smaller polytunnel next to it with access between the two.

## **10. Sandringham Sports Pitches**

Dorchester Town Youth Football Club presently manage the pitches at Sandringham Sports Centre. DTYFC have 29 football teams and this number is increasing with particular growth in the number of female teams. The club uses the Sandringham pitches and the Dorchester Town Football Club artificial pitch and 1610. However it is getting increasingly difficult to find sufficient pitches to accommodate the existing teams and to grow further.

DTYFC are looking at options that might be available to them and have asked whether the Council would be open to DTYFC investigating the possibility of installing an artificial pitch at Sandringham Sports Centre.

## **11. Grant Applications**

To consider the following applications for financial assistance:-

- (a) Activate Performing Arts (application enclosed).
- (b) Maiden Castle House Care Home (application enclosed).
- (c) Repair Café (application enclosed)

## **12. Dorchester Bowls Club**

The following recommendation was made by the Council's internal auditor at the last internal audit:-

*"I noted that the Dorchester Bowls Club lease sets out the base rent plus an annual indexed amount in accordance with the Consumer Price Index (CPI). Minute 16 of the Management Committee of 14/09/16 noted, 'That with effect from 1 April 2014 the current deed is replaced by one which requires the Club to pay an annual sum of £3,000, indexed to RPI.'*

*I recommend that Management Committee note that the indexation applied per the lease is CPI."*

The Committee is asked to note that the indexation applied to the lease is CPI.

## **13. Cemetery Matters**

- (a) Exclusive Right of Burial and Interments and Burial of Ashes

To note the grants of Exclusive Rights of Burial issued and the number of interments, burials of ashes and uses of the South Chapel at Dorchester Cemetery since the last meeting of the Committee (enclosed).

- (b) Headstones and Inscriptions

To confirm the action taken by the Town Clerk in approving applications for the design of headstones and inscriptions received since the last meeting of the Committee. The Register of Memorials will be available to view at the meeting.

## **14. Public Bodies (Admission to Meetings) Act 1960**

To resolve "That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters the public and representatives of the press be excluded from this meeting during their discussion".

**15. Edward Road Play Area**

To consider a report by the Town Clerk (enclosed).

## DORCHESTER TOWN COUNCIL

### MANAGEMENT COMMITTEE – 13<sup>th</sup> March 2023

#### OUTDOOR SERVICES UPDATE REPORT – Late Winter

1. The mid- winter period saw ongoing maintenance work being dictated largely by very wet conditions, followed by very cold which continued for a couple of weeks. A largely dry spell then followed which has allowed for a lot of work especially in play areas to be carried out. It is anticipated that more mild conditions will now prevail marking the commencement of grass cutting operations which will focus initially on play areas to ensure they are tidy for the approaching Easter Holidays.

2. The Borough Gardens team have been doing numerous routine tasks within the site assisted where necessary by the outdoor services staff. These tasks have revolved, in the main, around care for the newly planted bedding plants and bulbs for the winter period. Emphasis this year was switched to bulbs rather than plants as the previous three winters have seen plants rotting off due to milder and wetter conditions. It was hoped increased soil care and using advice from seed houses would result in plant cultivars being grown that were most resistant to rotting producing a good spring show. Early indications are, that, whilst successful in areas such as the Tirah memorial other beds are still showing widespread rotting. It may be that in future years only bulbs are planted to increase the impact of the spring season in the gardens flower beds. Other works have included ongoing pressure washing of surfaces and infrastructure such as bins and seats prior to them being treated which should commence, weather permitting, shortly after the date of this meeting. Perimeter railings have been cleaned as have all railings in the gardens. Shrub beds have had a winter formative prune and the rose beds manured for the coming summer.

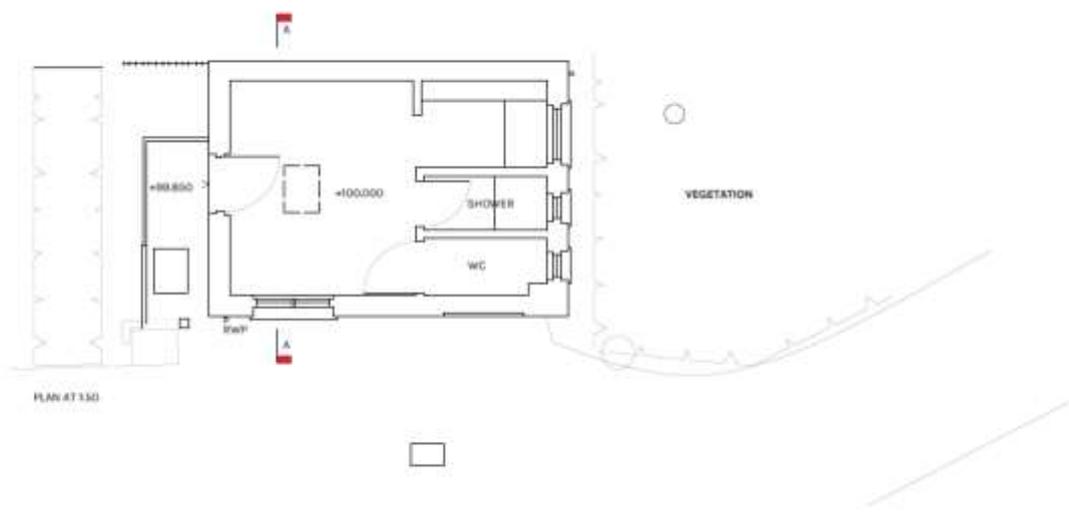
Following the felling of the diseased Ash trees adjacent to the Cornwall Road gate, the on-site compost heap was successfully cleared mechanically to recover the compost for use in the tree nursery raised beds. The compost area will be screened utilising bamboo screening in March and new shrub planting will take place in the border below where the former Ash tree crowns shaded out shrub growth. It is within this area that an winter flowering cherry tree has been planted (*Prunus x subhirtella 'Autumnalis'*) as part of the planting, compost made from the flowers laid at the bandstand during the mourning of the death of the late Queen Elizabeth was added to the base of the hole before planting. Shrubs planted alongside the tree offer both foliage and flower interest with specimens of *Sarcococca* and *Viburnum* being planted that offer winter flowers and a very strong scent to welcome visitors to the gardens in the winter months. They will eventually grow up to help screen the bamboo fence and compost area.

Staff have also been hard at work reprofiling the grass areas adjacent to the fountain. The grass particularly on the southern approach was sloped in such a way that it could become slippery to users and also proved difficult to mow in a proper manner. The areas were reprofiled using the councils own mini digger before being raked to level and grass seeded. The seed will germinate quickly in March as temperatures increase ready for another busy summer season.

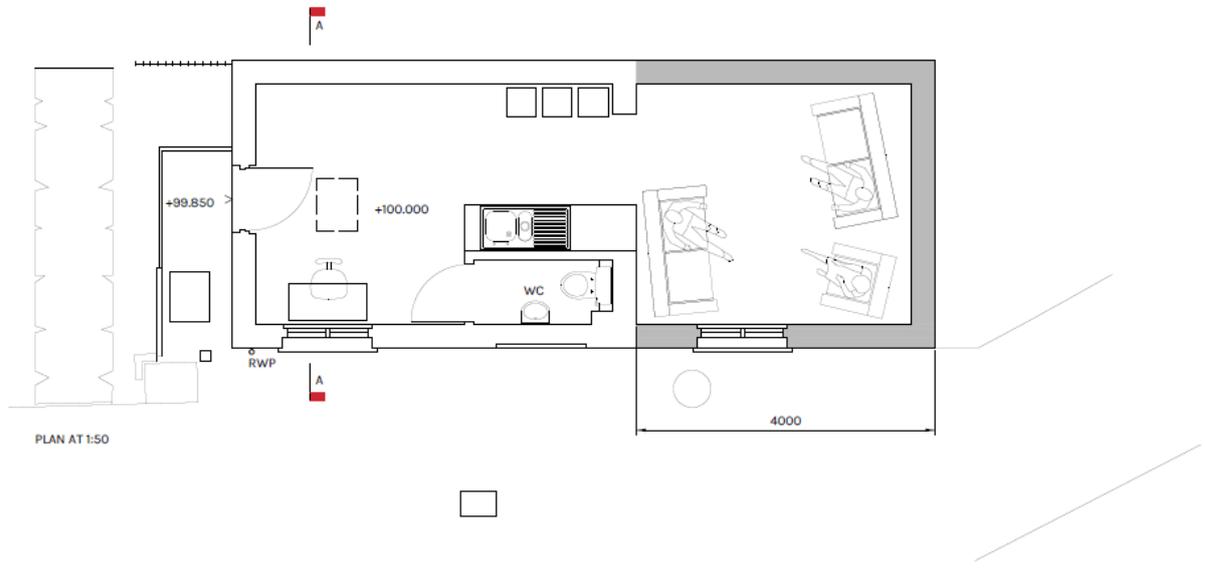


Work is progressing on the extension to the mess facility building in the gardens. Architects have been commissioned to produce drawings for the work and submit them for planning pre-app advice. The decision has come back that the proposal can be carried out under permitted development and as such do not need to go to planning for approval. This is helpful as it can speed up the whole process of design before procurement takes place. The design brief was to replicate the style and materials of the existing building to make the extension as in keeping as possible. Members who attended the site visit to the gardens will recall the dimensions discussed the proposed design meets those requirements. Draft drawings can be seen overleaf.

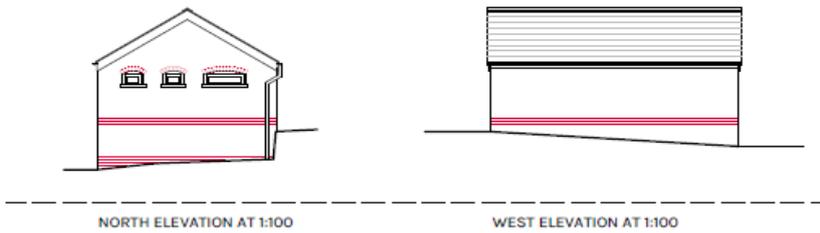
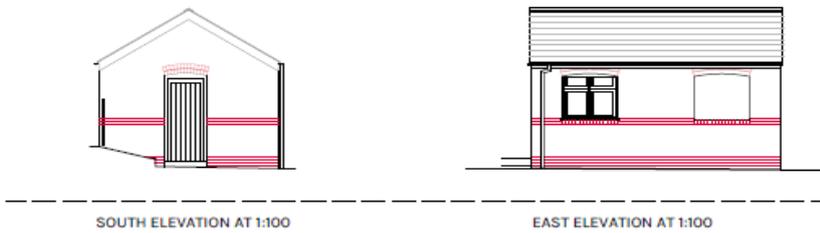
Current



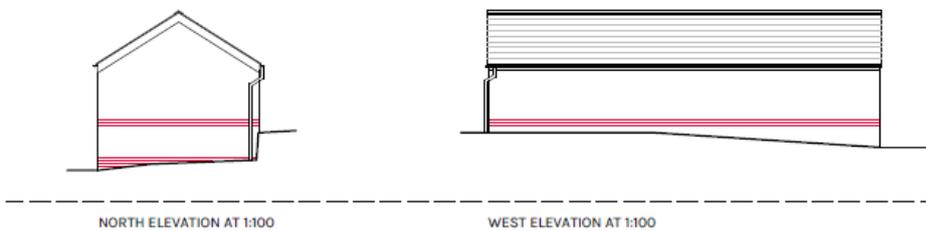
Extended



### Current



### Extended



3. Away from the gardens, the outdoor services team have been carrying out maintenance works to ensure facilities are of a good standard. Staff have carried out routine repairs and maintenance in several play areas as well as the pressure washing of several safety surface areas in numerous play areas. Redecoration of equipment has taken place at Syward close play area and attention has now turned to Salisbury field play area where replacement safety surface matting

around the roundabout was recently renewed. In addition, two new self-closing gates have been installed and the railings around them adjusted and repainted. The area now also benefits from clear vehicular access for maintenance and grass cutting. This work has been severely hampered by the wet weather. Following surveying low tree branches, dead wood and basal growth has been removed by town council staff from the trees at Salisbury field and further climbing work will be carried out in April to remove dead wood and branches causing a nuisance to neighbors in term of trespass over boundaries.

At Sandringham sports field play area, the roundabout has been removed to try to resolve the problem of it not rotating freely. It is likely that new parts will be required if they can be obtained. Work to recondition the metal picnic bench in the play area has been completed.

Further routine work has continued keeping all play equipment inspected and in a safe and well-maintained condition, the collection of litter from open spaces and bins has been ongoing with the levels of litter being exceptionally high on occasions coinciding with sunny dry days.

Members should be aware of the increasingly aged condition of many play area items across the councils play areas, many are approaching end of life. A renovation plan will be produced in the next year. More widely ,members may wish to consider, next year, increasing the play area reserve to facilitate gradual replacement of items to add interest and widen the range of equipment provided in play areas.

#### 4. Cemeteries

The team have been working hard to deliver the cemetery service due to the ongoing increased number of interments which over the year have seen a significant rise. The newer burial area has recently seen the completion of final rows down to the new lower road and new interments are taking place to fill in gaps nearer to the new circular path feature.

The number of full and ashes burials continues to show a marked increase compared to last year (approx. 42 %), this has proved challenging at times as burials have to be done at a specific date and time and other works re-arranged to accommodate this. The team has proved very flexible and enthusiastic in their approach to providing this important and sensitive service as well as they could.

Elsewhere at Poundbury new donated trees are about to be planted and two dead and damaged trees have been removed as part of ongoing improvements to the area.

#### 5. Biodiversity

As detailed previously in this report, two Ash trees were removed from Borough Gardens the woodchip from these has been used to provide a mulch over the new shrub bed area and also to re-mulch the fern bed. Replanting as previously reported is taking place.

Tree planting in the form of gapping up has taken place at both kings Road wooded area and Salisbury field, new tree planting has also taken place at Sandringham. It is anticipated further tree planting at Sandringham will take place next year after diseased ash trees have been removed. General tree maintenance, checking ties, formative pruning, topping up of mulch etc. was carried out in January and February, work being focused at Kings Road wood, a submission will be completed in March for release of year 2 Urban tree planting fund maintenance monies.

The initiative to install solar panels to Borough Gardens House roof and air source heating to the house and flat and potentially, the greenhouses at Borough Gardens is moving ahead. An independent advisor has been appointed to ensure best value and appropriateness of provision, a specification has been developed and at least three quotations will be obtained for the works. At the time of writing two contractors had visited site.

Once prices have been received the advisor will report to the next management committee to answer any technical queries Councillors may have and to explain the proposed system if required. Price options will be available at that point and members will be able to decide on provision to be commissioned.

#### 6. The Great Field

Town Council play inspection trained staff now inspect equipment on a weekly basis and are feeding back any issues to the Assistant Town Clerk Outdoor Services who in turn is working with the Duchy officers to effect repairs etc. The relationship continues to be good and effective. Problems with the mesh being used on the windows at the Buttercross structure not being robust enough have been reported back to the Duchy and the equipment provider is currently designing an alternative.

Two donated trees have been planted by Town Council staff on site to a DTC specification, no plaques are being positioned.

#### 7. Chestnut Trees, Lower South Street.

Councillors will be aware of the outcome of the recent felling operation of the two chestnut trees located in the raised bed to the side of Coffee#1. Works proceeded very well with good traffic and pedestrian management ensuring as little disruption as possible. A large section of trunk has been retained to create two informal bench seats to be positioned at Sandringham playing field in the coming weeks. Chippings from the trees were re-used at both the council's tree nursery on the path network and at the fern bed in Borough Gardens. Replacement trees have been ordered.

#### 8. Staffing

Training in the safe use of hedge trimmers has been carried out for two members of staff. Further refresher training in chainsaw use for two members of staff in February was cancelled due to illness, but has been rearranged for early June.

Carl Dallison  
Assistant Town Clerk Outdoor Services

## DORCHESTER TOWN COUNCIL

### NOTES OF THE 50th ANNIVERSARY OF LUBBECKE TWINNING TASK AND FINISH GROUP

**13 FEBRUARY 2023**

Present: Councillors S. Jones, R. Major and M. Rennie.

Plus: Tess James, Chairman on the Lubbecke Society

Officers: S. Newman, Town Clerk.

#### **1. Dates of Commemoration Celebrations**

It was noted that the Town Council's representative on the Lubbecke Society had not been invited to the meeting and it was felt that the representative should be invited to any future meetings.

It was also noted that the Councillor R Major had not been invited to any meetings of the Bayeux Society meetings even though he was the Council's representative on the Society.

The Group agreed that it would be appropriate to invite representatives from Lubbecke to Dorchester over the weekend of the Thomas Hardy Victorian Fair. Representatives to arrive on Friday 2 June and depart on Monday 5 June 2023.

The Chairman of the Lubbecke Society proposed that the Lubbecke Mayor and Mayoress plus the Officer responsible for Twinning Roland Kelle or his equivalent. The Group agreed that this would form the official party and that accommodation would be provided for them.

#### **2. Invitation to the Mayor of Dorchester to visit Lubbecke**

It was noted that an invitation was to be received for the Mayor of Dorchester to visit Lubbecke and attend its Town Festival from 11 to 13 August 2023.

It was agreed that Lubbecke be thanked for the invitation and that the dates would be put into the Mayoral diary but that a formal acceptance could not be given until the 2023-24 Mayor had been identified.

#### **3. Proposed Itinerary**

The Group considered a first draft itinerary as follows:-

Friday 2 June	Saturday 3 June	Sunday 4 June	Monday 5 June
Arrive – settle in evening meal	Heritage Walk possible led by Steve Wallis – start at the RTH  Brewery Square	THVF  3 x Museums  Attend TH Wreathlaying followed	Depart

	Borough Gardens Nothe Fort and Fish and Chips	by a civic reception at the Town Hall	
--	---	--	--

#### **4. Civic Event Guest List**

The Civic event guest list to include:-

- Councillors
- Lubbecke Society
- Bayeux Society
- Durnovaria Silver Band
- United Church
- Dorchester Choral Society
- Director of Dorchester Arts

#### **5. Next Meeting**

To be arranged as and when necessary.

Steve Newman  
Town Clerk

**DORCHESTER TOWN COUNCIL**

**MANAGEMENT COMMITTEE – 13 MARCH 2022**

**PLAY AREA – COMMUNICATION / MOOD BOARDS**

1. The Council has been contacted by a member of public who has a 4 year old Grandson who is non-verbal/Autistic and who had seen an article in the news about Communication / Mood Boards that had been installed in some play areas in Fareham so as to enable non-verbal children to express how they are feeling.
2. A copy of the press article and communication board is attached.
3. The boards can be adjusted to show the specific equipment available in the play area. They are approximately 1200mm x 800mm in size.
4. A quote for the cost of production is being sought but it is anticipated that it would not be significant, around £200 per board, and can be manufactured locally.
5. The Committee is asked to consider trialling the boards at The Great Field and Borough Gardens play areas.

Steve Newman  
Town Clerk

# Boards aid children with autism in Fareham play parks

By Allen Sinclair & Stephen Stafford  
BBC News

21 February 2023



| Hollie suggested using colourful communication boards in play parks

**Communication boards for children with autism have been installed in play areas after a suggestion from a mum.**

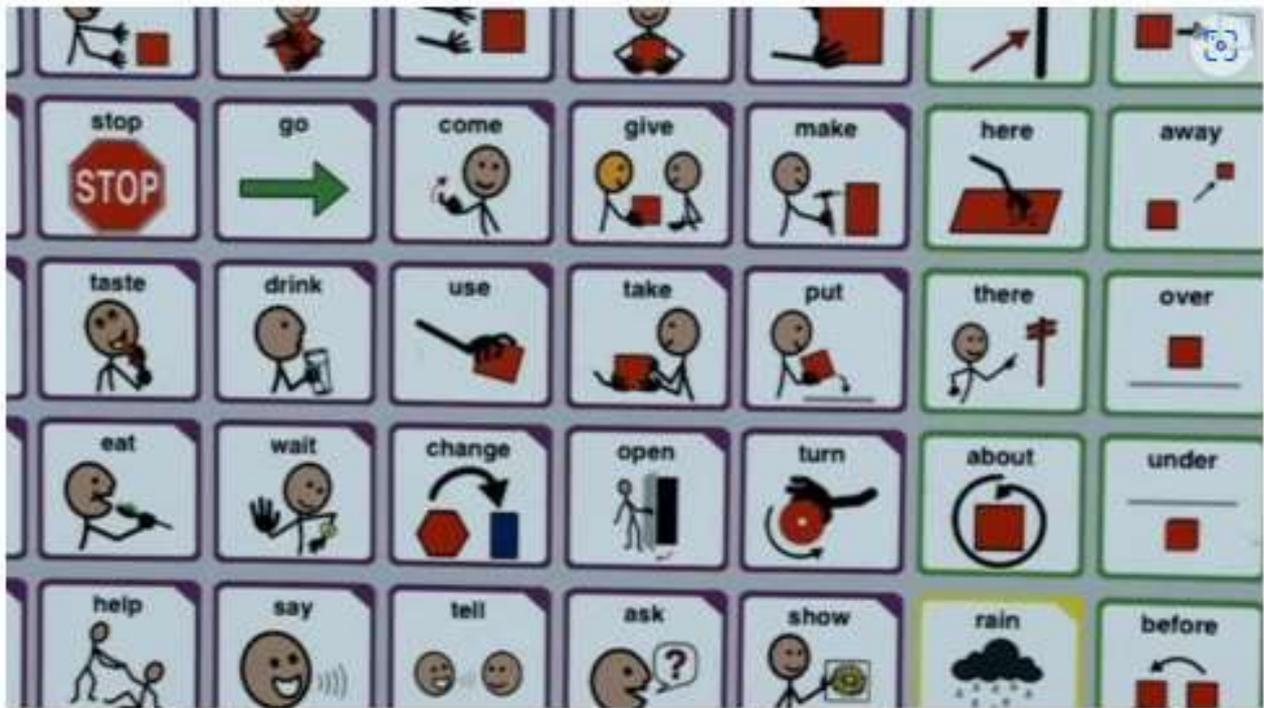
Hollie had the idea of the colourful boards for play parks in Fareham, Hampshire.

The boards feature pictures and symbols so children who are unable to talk are still able to communicate with their friends and family.

Hollie said they gave "a voice" to children who find it difficult to communicate.

The communication boards have been installed at Kenwood Road, Kites Croft Close and Blackbrook Park play areas as part of improvements to the council's facilities.

Similar smaller boards are used in schools, but Hollie, whose seven-year-old son Alfie has autism, contacted the council to suggest the idea be extended to make play parks more inclusive.



| The boards use colourful symbols to help children communicate

She admitted "I actually cried" when she received a reply from the local authority confirming they were going ahead with the boards.

"For children like Alfie and those who do struggle with speech and language, it gives them an opportunity to have a voice in those social areas," she added.

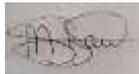
# AUTISM COMMUNICATION BOARD

I	is	can	will	do	don't	what	where	who	when	why	how	big	little	not	more
you	we	could	would	want	like	have	get	to	from	with	now	later	again	too	finished
he	she	stop	stop	go	come	give	make	here	away	in	on	up	good	bad	different
it	this	should	taste	drink	use	take	put	there	over	out	off	down	all	some	one
they	that	think	eat	wait	change	open	turn	about	under	for	of	at	yes	maybe	no
<b>the</b>	<b>a</b>	know	help	say	tell	ask	show	rain	before	next	after	by	other	please	thank you
any	find	move	see	look	watch	listen	sit	try	but	if	so	and	hello	bye	help
every	let's	play	walk	push	quick	slow	start	feel	because	then	as	or	happy	sad	home
Swing	slide	see saw	climbing frame	monkey bars	bench	bike	tree	Grass	mud	leaves	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>

## DORCHESTER TOWN COUNCIL GRANT APPLICATION FORM

1.	<i>Name of organisation. (If your application is successful the grant cheque will be made payable to the name used here.)</i>	Activate Performing Arts
2.	Name and address of responsible officer who should be contacted regarding this application.	Name Michaela Shaw  Address: <b>Activate Performing Arts</b> 7-9 The Little Keep   Barrack Road   Dorchester   DT1 1SQ  <u>Tel: 01305 260 954</u> (Mobile) 07968 342 059  Email: <a href="mailto:_michaela@activateperformingarts.org.uk">_michaela@activateperformingarts.org.uk</a>
3.	Address where activities are based.	Dorchester Borough Gardens Cornwall Rd, Dorchester DT1 1RG
4.	<i>What area (community) is served?</i>	Dorchester and the surrounding areas. The project brings communities together. Last year saw 500+ audience members at the event of all ages and 40 young people aged 11-19yrs participating in the event in the Borough Gardens  Brings together young Up & Coming DJ's, musicians, dancers, rappers, businesses, event organisers
5.	Are there any other similar facilities or services provided in the area/district?	We've hosted the event live for two years now and online (live on Air 107.2fm) during lockdown. The events have been successful. Audience and partner feedback is positive stating more events like this for young people are required in the area.
6.	How does your organisation / activity benefit the residents of Dorchester	Street in the Park is an up and coming DJ competition and Streetdance event that brings new audiences and communities together whilst supporting local businesses. It is an activity that engages young people and their friends and families to participate/engage in an event that promotes music and dance activities. After last years event, there was much feedback that more activities and events like this one are needed for the young

		people in the area. We are hoping to expand the event to include rappers this year and have begun some local workshops with youth clubs.
7.	<i>Present charges/ subscription/fees.</i> Please attach schedule if available.	Free event. The event is due to run from 3pm start – 8pm Finish.
8.	Are there any proposals to change or introduce charges, subscriptions or fees? If so please advise effective dates.	Street in the Park continues to be funded in order to make it a free event for all.
9.	<i>Details of the project facilities or service to be provided and how they will benefit the community.</i> <i>(Continue on a separate sheet if necessary.)</i>	The event encourages young people to learn DJ skills and apply these skills to create a DJ set to perform in front of a live audience and live stream on Air 107.2fm radio. Winners will win opportunities to perform again at local live events or win a cash prize. Local youth groups for able and disabled young people will be engaged in street dance workshops to create dances that they will perform at the event. Professional dance artist Isaac Farmer will lead micro Street Dance workshops throughout the day where audience members can learn a routine that they can perform as part of a flashmob later in the event. We are hoping to have a graffiti artist also leading an activity where people can contribute to a piece of portable artwork that will animate the space at the next event. This year we have been engaging young people in rap workshops and again hope they young people have confidence to perform live. The finale will be a performance with Isaiah Dreads, Isaac Farmer and local young people performing together.
10.	<i>How, if the project is ongoing, will you plan for it to become financially sustainable into the future – donations, charging, grants, other etc.</i>	We continue to gain in kind support from partnering organisations. We gain donations and apply for grants to continue to support the running of the event each year.
11.	a) Proposed starting date of project or acquisition date of equipment.	April 2023

	b) Estimated completion date.	Saturday 13 <sup>th</sup> May 2023
12.	Please give details of the cost of the project.	£7791.75
13.	<i>Please give details of other grants awarded or applied for.</i>	Dorchester Car Boot Fund – granted Donations – granted
14.	Amount of grant requested from Dorchester Town Council.	£500
15.	Any other relevant information. <i>(Continue on a separate sheet if necessary.)</i>	
16.	<p>Declaration</p> <p>I/We declare that the information given on this application is true and complete in every respect.</p> <p>I/We understand that the information provided on this application form will be used by the Council to judge whether or not to award a grant and that <b>the information will be available in the public domain. If you have provided any information which you do not wish to be made publicly available please make this known when submitting the application.</b></p> <p>Signature of Applicant(s) </p> <p>Position Held...Producer specialising in Youth Dance and Diversity</p> <p>For and on behalf of...Activate Performing Arts</p> <p>Date...17<sup>th</sup> Feb 2023</p>	

**DORCHESTER TOWN COUNCIL  
GRANT APPLICATION FORM**

1.	<i>Name of organisation. (If your application is successful the grant cheque will be made payable to the name used here.)</i>	Maiden Castle House Care Home
2.	Name and address of responsible officer who should be contacted regarding this application.	<p><i>Name: Emma Norman – Activities Lead</i>  Address: Maiden Castle House Care Home, 12-14 Gloucester Road, Dorchester, Dorset, DT1 2NJ</p> <p>Tel: 01305 251 661 Mobile)07775715511</p> <p>Email: emma.norman@care-south.co.uk</p>
3.	Address where activities are based.	Maiden Castle House Care Home, 12-14 Gloucester Road Dorchester, Dorset, DT1 2NJ
4.	<i>What area (community) is served?</i>	Dementia and elderly.
5.	Are there any other similar facilities or services provided in the area/district?	None
6.	How does your organisation / activity benefit the residents of Dorchester	<p>We are here to support elderly residents, many of whom live with dementia, to have a fulfilling life in their final years.</p> <p>The Activities department ensures that these people, Most of whom were Dorchester locals before moving To us, are entertained and stimulated in many ways. Music is such an important area in people’s lives, that This is an area that we wish to develop further.</p>
7.	<i>Present charges/ subscription/fees.</i> Please attach schedule if available.	Each resident pays to live here, but to go above and beyond, we have to fundraise.
8.	Are there any proposals to change or introduce charges,	No.

	subscriptions or fees? If so please advise effective dates.	
9.	<i>Details of the project facilities or service to be provided and how they will benefit the community. (Continue on a separate sheet if necessary.)</i>	We have two beautiful, yet slightly boring courtyard gardens which our residents can access 24/7. I wish to introduce permanent outside musical instruments that can be enjoyed by anyone at any time. These percussion instruments can stimulate people's memories, develop new skills and be used independently or within groups. They will last for many years and will be used by so many residents and their families. We are home to 66 residents and are usually full.
10.	<i>How, if the project is ongoing, will you plan for it to become financially sustainable into the future – donations, charging, grants, other etc.</i>	I am aiming to purchase at least one instrument and have it installed. I have applied for funding from a group called 'Music for All' in the hope that they will be supportive, and we are having our first summer fayre in (the first since before Covid) and I'm hoping that enough will be raised. Instruments start at £1500. However, once purchased there are no ongoing costs.  Please see the website: <a href="http://www.percussionplay.com">www.percussionplay.com</a> for the types of instruments that would make such a huge difference..  <u>Senior Living &amp; Hospitals - Percussion Play</u>
11.	a) Proposed starting date of project or acquisition date of equipment.  b) Estimated completion date.	Summer 2023 is when I would like to have had all Money raised and the instrument installed. Once purchased, it would be installed quickly.
12.	Please give details of the cost of the project.	£1500+ for one instrument.
13.	<i>Please give details of other grants awarded or applied for.</i>	Hopefully we will be eligible for £1500 from Music For All...
14.	Amount of grant requested from Dorchester Town Council.	£500
15.	<i>Any other relevant information. (Continue on a separate sheet if necessary.)</i>	I would be more than willing for any one from the Town Council to come and meet myself and our residents And see the courtyards where this project would make

		such a difference.
16.	<p>Declaration</p> <p>I/We declare that the information given on this application is true and complete in every respect.</p> <p>I/We understand that the information provided on this application form will be used by the Council to judge whether or not to award a grant and that <b>the information will be available in the public domain. If you have provided any information which you do not wish to be made publicly available please make this known when submitting the application.</b></p> <p>Signature of Applicant(s).....Emma Norman</p> <p>Position Held...Activities Lead</p> <p>For and on behalf of...Emma Norman... Date.....06/03/23</p>	

**DORCHESTER TOWN COUNCIL  
GRANT APPLICATION FORM**

1.	<i>Name of organisation. (If your application is successful the grant cheque will be made payable to the name used here.)</i>	Repair Café Dorchester
2.	Name and address of responsible officer who should be contacted regarding this application.	<p><i>Name: Emma Teasdale</i>  Address: 2 Olga Road, Dorchester, DT12LX</p> <p>Tel: 07853299380  Mobile: 07853 299380</p> <p>Email: repaircafedorchester@gmail.com</p>
3.	Address where activities are based.	The Repair Café is run from various locations in Dorchester including Shire Hall & in various local village halls.
4.	<i>What area (community) is served?</i>	Dorchester and surrounding villages
5.	Are there any other similar facilities or services provided in the area/district?	No, the project is unique
6.	How does your organisation / activity benefit the residents of Dorchester	<p>The Repair Café Dorchester is part of a national network of repair cafes. Their aim is to inspire and enable people to repair broken items rather than them going to landfill.</p> <p>The project teaches people mending skills and is very community led.</p> <p>Often items that are brought to the repair café are very precious to the owners, such as childhood teddy bears, and the owners are understandably thrilled when we are able to help restore them.</p> <p>Mostly we help people to repair everyday items such as school uniforms, bikes, electrical items, and more, helping them to avoid the cost of replacing those items, as well as increasing their confidence to carry out repairs themselves in the future.</p> <p>The project diverts items from going to landfill and also helps people to save money, which is particularly relevant during the cost of living crisis we are experiencing.</p>
7.	<i>Present charges/ subscription/fees.</i> Please attach schedule if available.	The project is fully run by volunteers and there is no charge for bringing items.

8.	Are there any proposals to change or introduce charges, subscriptions or fees? If so please advise effective dates.	No
9.	<i>Details of the project facilities or service to be provided and how they will benefit the community. (Continue on a separate sheet if necessary.)</i>	<p>The project we are applying for funding for is called Rethink Fashion Dorchester which will run from the 22<sup>nd</sup>-29<sup>th</sup> April 2023. ReThink Fashion Dorchester is a sustainable fashion event aimed at tackling environmental &amp; equality issues related to fast fashion which major cause of pollution and poor working conditions across the globe.</p> <p>This event is being run as a partnership project with the Repair Café, Dorchester Town Council, Dorset Museum and other local groups.</p> <p>This is a new project and consists of 3 elements:</p> <ol style="list-style-type: none"> <li>1. Workshops run by partners to teach people a variety of skills including <ul style="list-style-type: none"> <li>• How to upcycle outfits</li> <li>• How to mend your own shoes</li> <li>• How to make clothes using a pattern</li> </ul> </li> <li>2. A 'SwopShop' <ul style="list-style-type: none"> <li>• Where we will be taking over a unit at Brewery Square for a week. People will be able to bring up to 10 items and will receive a token which they will then be able to use when the shop is open to shop for free. Repair Café volunteers will be on hand to help with repairs and upcycling, as well as hosting a Repair Café event on Saturday 29<sup>th</sup> April. (SWOP = share with other people!)</li> </ul> </li> <li>3. A Fashion Show at the Dorset Museum on Thursday 27 Feb <ul style="list-style-type: none"> <li>• The Fashion Show will showcase outfits from local charity shops, upcycled and handmade clothes made by local people and preloved outfits purchased by local residents that they want to 'show off'</li> </ul> </li> </ol> <p>Overall the event aims to:</p> <ul style="list-style-type: none"> <li>• Educate people about the negative impacts of fast fashion</li> <li>• Inspire people to mend and re-use clothing and to buy more second hand clothing</li> <li>• Enable people to learn skills to help them re-use and upcycle their clothes and help prevent them going to landfill</li> <li>• Encourage local retailers and companies to become more sustainable themselves</li> </ul> <p>The project is environmental, ethical, and also will help people financially.</p>

10.	<i>How, if the project is ongoing, will you plan for it to become financially sustainable into the future – donations, charging, grants, other etc.</i>	We would like the project to run annually and ideally we would love to see a permanent 'SwopShop' established in town. The costs of the project overall are fairly minimal as it involves many volunteers, but going forward, we believe that we will be able to attract sponsorship from local business sympathetic to our aims, including local clothing retailers who are already keen to work in partnership with us.																
11.	a) Proposed starting date of project or acquisition date of equipment.  b) Estimated completion date.	End March 2023  End April 2023																
12.	Please give details of the cost of the project.	<table border="0"> <tr> <td>£ 150.00</td> <td>Vinyl Van - music for Fashion Show</td> </tr> <tr> <td>£ 200.00</td> <td>Refreshments</td> </tr> <tr> <td>£ 200.00</td> <td>Printing/advertising</td> </tr> <tr> <td>£ 100.00</td> <td>Décor for shop</td> </tr> <tr> <td>£ 100.00</td> <td>Items for shop?</td> </tr> <tr> <td>£ 150.00</td> <td>PA for Fashion Show</td> </tr> <tr> <td>£ 50.00</td> <td>Refreshments for launch</td> </tr> <tr> <td colspan="2"><b>Total £950</b></td> </tr> </table>	£ 150.00	Vinyl Van - music for Fashion Show	£ 200.00	Refreshments	£ 200.00	Printing/advertising	£ 100.00	Décor for shop	£ 100.00	Items for shop?	£ 150.00	PA for Fashion Show	£ 50.00	Refreshments for launch	<b>Total £950</b>	
£ 150.00	Vinyl Van - music for Fashion Show																	
£ 200.00	Refreshments																	
£ 200.00	Printing/advertising																	
£ 100.00	Décor for shop																	
£ 100.00	Items for shop?																	
£ 150.00	PA for Fashion Show																	
£ 50.00	Refreshments for launch																	
<b>Total £950</b>																		
13.	<i>Please give details of other grants awarded or applied for.</i>	Previous Funds raised: £400 Donation from Repair Café: £300																
14.	Amount of grant requested from Dorchester Town Council.	£250																
15.	Any other relevant information. <i>(Continue on a separate sheet if necessary.)</i>																	
16.	<p>Declaration</p> <p>I/We declare that the information given on this application is true and complete in every respect.</p> <p>I/We understand that the information provided on this application form will be used by the Council to judge whether or not to award a grant and that <b>the information will be available in the public domain. If you have provided any information which you do not wish to be made publicly available please make this known when submitting the application.</b></p> <p>Signature of Applicant(s): Emma Teasdale</p> <p>Position Held: Repair Café Co-Founder</p> <p>For and on behalf of: Dorchester Repair Café</p>																	

Date: 8 March 2023

## DORCHESTER TOWN COUNCIL

MANAGEMENT COMMITTEE – 13 MARCH 2023

### EXCLUSIVE RIGHT OF BURIAL AND INTERMENTS AND BURIAL OF ASHES

1. To note that grants of Exclusive Right of Burial have been issued for the following grave spaces:

Name	Full Burial/Ashes	Grant No:	Grave Number
<b>Dorchester Cemetery</b>			
MR WESLEY HOGG/STEDMAN	ASHES	3189	T.B.A.
JANIS CAMPBELL DALY	ASHES	3190	T.B.A.
JILL KERLEY	ASHES	3199	T.B.A.
<b>Poundbury Cemetery</b>			
DEED TRANSFER – AMELIA DUNN TO PAUL DUNN	ASHES	3191/3144	C27A
JACQUILINE CLARE CHARLES	BURIAL	3192	T.B.A.
RACHEL PRIDE	BURIAL	3193	T.B.A.
MOHAMMED DIAB	MUSLIM BURIAL	3194	T.B.A.
STEVE WALKER	BURIAL	3195	T.B.A.
JEAN WILLMENT	BURIAL	3196	751
ABU BAKAR	MUSLIM BURIAL	3198	272
<b>Fordington Cemetery</b>			
DEED TRANSFER – HARRY PARSONS TO CHARLES PARSONS	BURIAL	3197	OG6

2. Since the last meeting of the Committee there has been the following interments, ashes etc. at Dorchester's Cemeteries:-

01.01.2023 – 28.02.2023	Dorchester	Fordington	Poundbury
<b>Interments</b>	-	-	5
<b>Ashes</b>	4	-	-
<b>Garden of Remembrance</b>	-	-	-

<b>Poundbury Chamber</b>			-
<b>Children's Plot</b>			-