



# Dorchester Town Council

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You are summoned to a **Meeting** of the **Dorchester Town Council** to be held at The Recreation Pavilion, Weymouth Avenue, Dorchester DT1 2RY, on **Monday 22 November 2021 at 7.00pm**, to conduct the following business: -

1. **Apologies & Minutes**

To confirm the Minutes of the meeting of Council held on 27 September 2021 (Page 3).

2. **Presentations, Communications, Questions and Motions**

To receive communications from the Mayor and Town Clerk

3. **Minutes of Committees**

To receive and consider the Minutes of the following Committees:

Planning & Environment Committee	4 October 2021	Page 5
Planning & Environment Committee	1 November 2021	Page 10
Management Committee	8 November 2021	Page 19
Policy Committee	15 November 2021	Page 24

To note the Minutes of the following Joint body

Dorchester Heritage Joint Committee	19 October 2021	Page 27
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4. **Dorset Council Matters**

To receive updates from Councillors A. Canning, L. Fry, S. Jones, M. Rennie and R. Biggs, Dorchester Ward Members of the Dorset Council

5. **Town Clerk Appointment Panel**

The Chairman of the Appointment Panel will report to the meeting.

A handwritten signature in black ink, appearing to read 'A Stuart'.

Adrian Stuart Town Clerk  
16 November 2021

A Public Questions session will take place after the Council meeting.

See note on Public Attendance at meetings on the next page.

### **Public Attendance and Speaking during the formal part of the Council meeting**

It is planned that the meeting will take place in a Covid secure environment with a limited number of spaces available. If you wish to attend the meeting it would be helpful if you could **notify the clerk by 0900 on the morning of the meeting** so that we can include you in our arrangements to keep you and other participants safe.

The Chairman has discretion to allow members of the public to speak at the meeting. If you wish to speak on a specific item please let the clerk know so that arrangements can be made. We ask speakers to confine their comments to the matter in hand and be as brief as reasonably possible.

### **Member Code of Conduct: Declaration of Interests**

Members are reminded that it is their responsibility to disclose interests where appropriate. A Member who declares any interest must leave the room. A Member who declares a registerable interest as a Council nominee to a partner organisation may first address the meeting as a member of the public.

#### Advice on the Declaration of Interests at Council in relation to Committee meetings

- Most Committee minutes record resolved items.
  - Interests already declared at Committee meetings and recorded in the Minutes do not need to be declared again.
  - A Member need not declare an interest when approving the minutes of a Committee at which a relevant item has been discussed and a resolution has already been made. However, should a question arise on a relevant resolved item the Member should not participate in discussions
- Where a Committee is making a relevant Recommendation to Council a Member should declare an interest and act appropriately

## Dorchester Town Council

### Meeting of the Dorchester Town Council

27 September 2021

Present: Mayor G. Jones and Councillors B. Armstrong-Marshall, R. Biggs, S. Biles, A. Chisholm, L. Fry, T. Harries, J. Hewitt, F. Hogwood, S. Hosford S. Jones, D. Leaper, A. Lyall, R. Major, R. Potter, M. Rennie and R. Ricardo.

Apologies: Councillors A. Canning, F. Kent-Ledger and D. Taylor.

22. **Minutes**

The minutes of the meetings of Council held on 26 July 2021 were confirmed and were signed by the Mayor as a correct record.

23. **Presentations, Communications, Questions and Motions**

The Mayor provided information regarding recent Mayoral engagements, recognising events as diverse as the VJ Day commemoration in the Borough Gardens, the Cider Festival and the Young Marketeers event at the Fairfield Market.

24. **Planning and Environment Committee – 2 August 2021**

It was proposed and seconded that the minutes of the meeting be adopted.

**Resolved**

That the minutes of the meeting of the Planning and Environment Committee held on 2 August 2021 be adopted.

25. **Planning and Environment Committee – 6 September 2021**

It was proposed and seconded that the minutes of the meeting be adopted. The minutes were amended to recognise a declaration of interest given by Councillor S. Jones prior to the discussion of application 2021/02623 Four Paddocks land.

**Resolved**

That the minutes of the meeting of the Planning and Environment Committee held on 6 September 2021 be adopted.

26. **Management Committee – 13 September 2021**

It was proposed and seconded that the minutes of the meeting be adopted.

**Resolved**

That the minutes of the meeting of the Management Committee held on 13 September 2021 be adopted.

27. **Policy Committee – 20 September 2021**

It was proposed and seconded that the minutes of the meeting be adopted

**Resolved**

That the minutes of the meeting of the Policy Committee held on 20 September 2021 be adopted.

28. **Dorset Council Matters**

Councillor Biggs highlighted a new obligation placed on Dorset Council to evaluate the value for money of its services, discussed at a recent Audit and Governance Committee.

Councillor Fry noted the appointment of the existing Deputy Chief Constable as the new Chief Constable, which itself would result in an important appointment to the vacant post. He also recognised recent planning training focused on Sustainability and Appeals.

Councillor S. Jones highlighted the continuing delays on Development Control applications and Land Charge searches. Members noted the implications of poor service delivery on both domestic applicants and groups such as the Community Land Trust. The Chairman of Planning and Environment Committee agreed to write to Dorset Council.

Councillor Rennie noted that the ex-Chief Constable would now take up a role with the Safeguarding for Children Board. She also raised concerns regarding the low number of households registering on the new Housing Applications system and encouraged Members to raise the profile of the Register whenever possible.

29. **Town Clerk Appointment Panel**

The Mayor reported on arrangements for setting up a Panel for the purpose of appointing a new Town Clerk and nominated five Members to the Panel, based on a ballot of all Members and criteria established to ensure a balanced Panel.

**Resolved**

That Councillors R. Biggs, S. Hosford, S. Jones, F. Kent-Ledger and R. Major be appointed to the Town Clerk Appointment Panel.

Mayor

Council rose at 7.35pm.

**Dorchester Town Council**  
**Minutes of the Planning and Environment Committee**  
**4 October 2021**

Present: The Mayor, Councillor G. Jones and Councillors R Biggs, A. Canning, L. Fry, T. Harries, S. Hosford, F. Kent- Ledger, D. Leaper, R. Major, R. Potter (Chairman), M.E. Rennie and R. Ricardo.

Apologies: Councillors J. Hewitt and E.S. Jones

**31. Declarations of Interest**

Councillor L. Fry stated that as a member of Dorset Council's Area Planning Committee, he would keep an open mind on the planning applications and consider all information available at each stage of the decision process. He would take part in the debate but not vote on planning applications at this meeting.

**12. Minutes**

The minutes of the meeting of the Committee held on 6 September 2021 were confirmed and approved to be signed by the Chairman.

**13. Town Centre Master Plan Update**

The Committee noted the Town Centre Master Plan Update Report from the Town Clerk.

The Committee were hopeful that it would be possible to work with the Dorset Council to develop a Masterplan Policy, but would be prepared to develop a Masterplan policy without the Dorset Council's input.

The Committee agreed that it was important that an ambitious but deliverable plan be developed and that Dorchester Town Council should take a leading role with pre defined objectives and a realistic timetable if the Council should work with the Dorset Council to develop the Masterplan policy.

**14. Dorchester West Train Station Access Ramp Update**

The Committee noted that the Dorchester Train Station Ramp would be officially opened on 22 October 2021.

**15. Procedure for Planning Applications**

The Committee considered a report regarding the procedure for considering Planning Applications. The Committee agreed that the procedure should be adopted subject to an amendment as detailed in appendix 1 of these minutes.

**Resolved**

That the proposed procedure for considering Planning Applications be adopted subject to an amendment as detailed in appendix 1 of these minutes.

**16. Planning Applications for Comment**

The Committee considered the planning applications referred to the Council for comment by Dorset Council (Appendix 2).

**17. Minute Update Report**

**1.) P/LBC/2021/00826 & 00827 (listed building consent) Old Military Hospital Grove Trading Estate Dorchester Dorset**

*Alterations to facilitate the conversion of former military hospital to 5 No. flats (C3). Notice of amended proposed ground and first floor plans received and timeline document*

The following comments were submitted having been considered via email on Monday, 20 September 2021.

‘Objection. The Committee continued to feel that the air pollution, noise and disturbance caused by passing traffic and established businesses in the immediate area would cause long term detriment to the amenity of the residential properties and therefore the development would be contrary to Policy ENV16. of the adopted Local Plan. Additionally, the loss of business premises on the industrial estate would be contrary to Policy ECON2. of the adopted Local Plan.’

**2.) Minute 14, Dorchester Town Council Planning and Environment Committee held on 2 August 2021 14: Urgent Item – Update on Works to A35**

A Member informed the Committee that the improvements to the A35 at the Monkey Jump Roundabout appeared to be successful. The Committee requested that the Clerk to the Committee write to Connect and Dorset Councillor, Roland Tarr to thank them for their efforts.

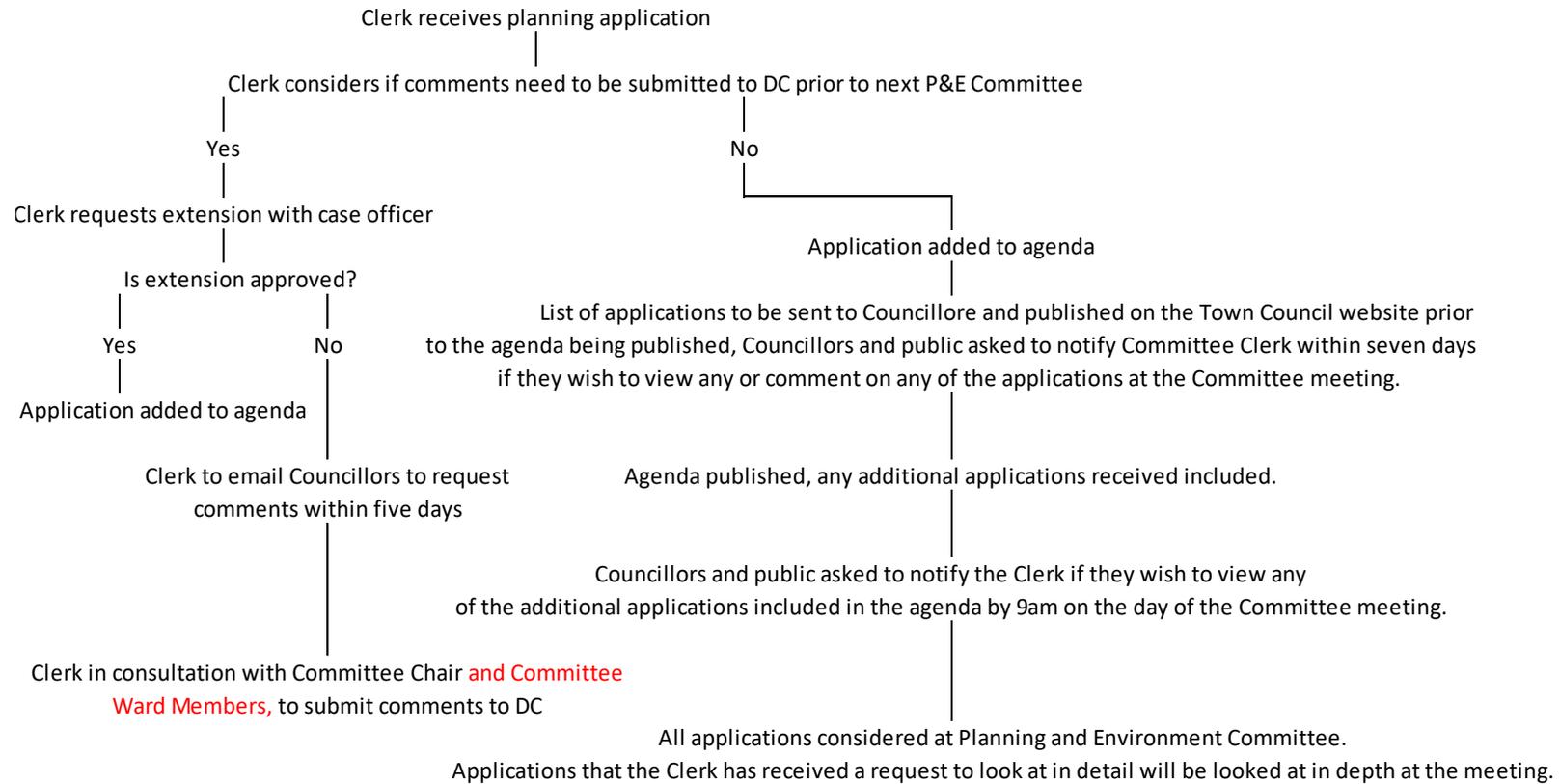
**Resolved**

That the Clerk to the Committee write to Connect and Dorset Councillor, Roland Tarr to thank them for their efforts in alleviating the flooding experienced on the A35 at Monkey Jump Roundabout.

**18. Planning Issues to Note**

There were no planning issues to note.

### Procedure for Planning Applications



## Planning &amp; Environment Committee – 4 October 2021

## Planning Applications for Comment

**East Ward (Councillors T. Harries, S. Jones, F. Kent-Ledger and R. Major)****E1. P/ADV/2021/02040 Howards Peugeot London Road Dorchester DT1 1NE**

Remove existing signage, erect 1 No. internally illuminated fascia sign with Peugeot Logo and 1 No. fascia sign internally illuminated with Peugeot letters. Erect 1 No. wall mounted panel and 1 No. double sided pylon sign.

No objection in principle. The Committee requested permission be granted subject to the condition that any illuminated signage be turned off between the hours of 2200 and 0600 hours to minimize potential pollution from glare or spillage of light which would affect neighbouring residential properties..

**E2. P/FUL/2021/02056 Scout Association Lubbecke Way Dorchester DT1 1QL**

Change of use from a former scout hut to 1 No. dwelling. Create new vehicular and pedestrian access and 2 No. additional parking spaces.

No objection.

**E3. P/HOU/2021/02563 20 Eddison Avenue Dorchester DT1 1NY**

Erect single storey rear extension.

No objection.

**North Ward (Councillor A. Canning)****N1. P/PASO/2021/03546 County Hall Colliton Park Dorchester DT1 1XJ**

*This is not a Planning Application, it is a request for a legal determination as to whether or not Prior Approval is required for the proposal.*

Install solar photovoltaics (PV) equipment on roofs.

No objection. The Committee welcomed the initiative.

**N2. P/VOC/2021/02293 Land North of Community House Barrack Road Dorchester DT1 9GX (Variation of Condition)**

Erection of building comprising 9 self-contained apartments (part 2 and part 3 storey) together with 11 parking spaces. Existing workshop to be demolished (with variation of conditions 1 & 7 to amend approved plans & window details).

No objection.

**N3. P/ADV/2021/02335 8 The Forum Centre Trinity Street Dorchester DT1 1TT (Advertisement Consent)**

Display of 2no. Illuminated fascia signs, 2no. Non-illuminated fascia signs & 4no. vinyl manifestations.

No objection.

**N4. P/HOU/2021/03208 6 Ashley Road Dorchester DT1 2DJ**

Erect single storey flat roof extension to form 2<sup>nd</sup> storey bedroom extension.

No objection.

**West Ward (Councillors L. Fry, J. Hewitt and R. Ricardo)****W1. P/HOU/2021/02497 15 Queens Avenue Dorchester Dorset DT1 2EW**

Erect Garage. Demolish existing garage/store.

No objection.

**W2. P/HOU/2021/02525 15 Queens Avenue Dorchester DT1 2EW**

Proposed Erection of a Two-Storey Rear Extension Following Demolition of Existing Single-Storey Rear Extension and Erection of a Single Storey Side Extension.

No objection.

**W3. P/HOU/2021/02759 18 Great Western Road Dorchester DT1 1UF**

Erection of single storey lean to extension.

No objection.

**W4. P/HOU/2021/03011 7 Augustan Close Dorchester DT1 2QU**

Replace main entrance porch.

No objection.

**W5. P/FUL/2021/02235 Funeral Care 31A Great Western Road Dorchester DT1 1UF**

Remove existing shopfront, erect new shopfront and replace condenser unit to the rear elevation.

No objection.

**W6. P/HOU/2021/03210 8 Legion Close Dorchester DT1 2RQ**

Erect two storey side extension, single storey front extension and single storey rear extension.

No objection.

**South Ward (Councillors G. Jones, R. Potter and M. Rennie)**

**S1. P/HOU/2021/02766 37 Grosvenor Road Dorchester DT1 2BD**

Erect two storey side/rear extension to house with open porch. Render new and existing house & replace windows. Build detached garage.

No objection.

**S2. P/PASO/2021/03625 Manor Park Church Of England First School Mellstock Avenue Dorchester DT1 2BH**

***This is not a Planning Application, it is a request for a legal determination as to whether or not Prior Approval is required for the proposal.***

Installation of other Solar Photovoltaics (PV) Equipment on the Roofs of a Non-domestic Building.

No objection. The Committee welcomed the initiative.

**Poundbury Ward (Councillors R. Biggs, S. Hosford and D. Leaper)**

No applications received.

**Dorchester Town Council**  
**Minutes of the Planning and Environment Committee**  
**1 November 2021**

Present: The Mayor, Councillor G. Jones and Councillors R Biggs, A. Canning, L. Fry, T. Harries, S. Hosford, J. Hewitt, E.S. Jones, F. Kent- Ledger, D. Leaper, R. Major, R. Potter (Chairman), M.E. Rennie and R. Ricardo.

**39. Declarations of Interest**

Councillors L. Fry and E.S. Jones stated that as members of Dorset Council's Area Planning Committee, they would keep an open mind on the planning applications and consider all information available at each stage of the decision process. They would take part in the debate but not vote on planning applications at this meeting.

**19. Minutes**

The minutes of the meeting of the Committee held on 4 October 2021 were confirmed and approved to be signed by the Chairman.

**20. Dorchester Traffic and Parking Strategy**

The Committee were due to receive a presentation from Matthew Piles, Corporate Director - Economic Growth and Infrastructure and Dorset Councillor, Ray Bryan, Portfolio Holder for Highways, Travel and Environment regarding traffic congestion in Dorchester; the Phase three On Street Parking Review planned for 2022; and the remaining uncompleted element of DTEP relating to the Maumbury Road junction improvements. However the Clerk had received apologies from Matthew Piles and Councillor Ray Bryan. The Committee heard that Matthew Piles and Councillor Ray Bryan had requested that they be invited to another meeting of the Planning and Environment Committee.

**Resolved**

That the Clerk to the Committee invite Councillor Ray Bryan and Matthew Piles to attend another meeting of the Planning and Environment Committee.

**21. Town Centre Masterplan Update**

The Committee noted the Town Centre Masterplan Update from the Town Clerk.

**22. Climate Action Task and Finish Group Meeting Minutes**

The Committee noted and approved the minutes of the Climate Action Task and Finish Group subject to amendments as per appendix 1 of these minutes. The Committee requested that their thanks to the Environmental Development Assistant be recorded.

The Committee agreed that Dorset CAN should be approached and asked if they would like an Outside Bodies representative from the Council who would then report back.

**Resolved**

That Dorset CAN be approached and asked if they would like an Outside Bodies representative from the Council.

**23. COP 26: CEE Bill Three Outcomes Campaign**

The Committee noted that Dorchester Town Council had been approached by the CEE Bill Alliance to sign the campaign's open letter to the UK Government. The Committee considered the request and agreed to sign the open letter. The Committee requested that a copy of the letter be sent to the local MP.

**Resolved**

That Dorchester Town Council sign the CEE Bill Alliance's open letter to the UK Government to request that the UK Government adopt the following three scientific imperatives as UK policy:

1. Commit to national development plans that meet the requirements of the 2015 Paris Agreement and stay within a global carbon budget capable of limiting climate heating to 1.5°C (COP26)
2. Commit to halting the destruction and degradation of critical ecosystems and species populations, and to restore and regenerate this vital natural capital—and, in particular, those species-rich ecosystems which function as vital carbon sinks—upon which every economy and social stability depend, so that all nations go 'nature-positive' by 2030 (COP15)
3. Create a scientifically sound Joint Global Action Plan that effectively and simultaneously tackles the coupled climate-nature crisis that is undermining the functional integrity of the biosphere and threatening civilisation itself (emerging from COP26 and COP15).

**24. Stinsford Neighbourhood Plan**

The Committee noted the Stinsford Neighbourhood Plan. A Committee member queried if it would be suitable for Dorchester Town Council to develop a Neighbourhood Plan. It was agreed that Councillors S. Hosford and G. Jones would look at the Blandford Neighbourhood plan and report back to the Committee at the January meeting.

**Resolved**

That Councillors S. Hosford and G. Jones would look at the Blandford Neighbourhood plan and report back to the Committee at the January meeting.

25. **Planning Applications for Comment**

The Committee considered the planning applications referred to the Council for comment by Dorset Council (Appendix 2).

26. **Minute Update Report**

1) **Minute 79 1 March 2021 Planning and Environment Committee meeting, Planning Issues to Note**

The Committee heard that following a request for a pedestrian crossing to be installed at Greys Bridge, surveys had been conducted by the Dorset Council but the volume of pedestrians crossing the bridge did not meet the criteria for a pedestrian crossing to be installed.

27. **Planning Issues to Note**

1. **Planning Application Updates**

A Member of the Committee said that they were disappointed that the Dorset Council had ceased notifying consultees about planning application decisions and updates. The Committee requested that the Clerk to the Committee contact the Dorset Council and request that notifications regarding updates to planning applications be sent to consultees.

2. **Works to the Weymouth to Bristol Trainline**

The Committee noted that Network Rail would be carrying out works to the Dorchester West Line between 17 November and 4 December and that the line would be closed.

3. **Dorchester South Train Station**

A Committee Member requested further information about the proposed improvements to Dorchester South Station and questioned how the Section 106 money that had been allocated would be used. The Committee agreed that the Clerk to the Committee should write to the Dorset Council to request further information about the proposed plans.

**Resolved**

- a) That the Clerk to the Committee contact the Dorset Council and request that updates to planning applications be sent to consultees.
- b) That the Clerk to the Committee contact the Dorset Council and request that further information regarding the improvements to Dorchester South Railway Station.

**NOTES FROM THE CLIMATE ACTION TASK AND FINISH GROUP MEETING – 30/09/21**

**In Attendance:** Councillors: R. Biggs, F. Hogwood, S. Jones , R. Major, R. Potter.

**Officers:** A. Stuart, T. Umasankar

**1. Election of Chair**

It was proposed, seconded and resolved that Robin Potter be elected as Chair of the Group

**2. Terms of Reference**

The draft Terms of Reference at Appendix 1 were considered and amended (in red).

**3. Review of the Draft Climate Emergency Action Plan**

The Group reviewed the draft plan that had been considered by the Planning & Environment Committee at its August meeting. In recognising that the Plan was generally sound the Group made the following adjustments and comments

- Move Municipal Buildings solar PV installation into 'do soon' category as a planning application is currently in progress
- Decommissioning the five diesel vans and replacing them with EV alternatives once they reach the end of their usable life be moved into the 'Already Doing' category. The Vehicle and Equipment Replacement Plan already anticipates that at the end of the five vans life they will be replaced with EV alternatives. It was also noted that the tractors will remain in the 'do in future' category as the technology is still limited on this and no plan for its replacement currently exists
- It was noted that some research should be done into cycle to work schemes
- Research should be done into carbon budgets, including discussion with Bridport Town Council
- It was noted that the Town Council should discuss with Dorchester Arts, their food procurement policies as they will be based in the Municipal Buildings (The Corn Exchange)
- Discussion take place with the Deputy Town Clerk to add a section in the Grant application form to ask applicants to provide information on the climate impact of their project. The Council's media should also highlight grants for groups that have climate or environmental aims will be made available
- Look into climate training from COP26 coalition group and continue discussions with DAPTC
- It was agreed that working with a social enterprise bike or scooter scheme be moved into the 'do in future category'
- Contact DC officers to discuss how the Town Council can assist schemes to improve cycle and walking networks
- There was discussion of how the town council promotes itself and other organisations climate related projects and initiatives – this includes car sharing

schemes, the repair café, Dorchester schools, DC projects and other Environmental opportunities. The Council should prioritise and regularly repeat promotion of environmental initiatives via social media, newsletter and the Council website.

- It was also noted that links to our social media should be shared on the website and in the newsletter
- Contact Dorchester TAG group regarding how they are becoming established
- Identify a Green Accreditation scheme for businesses and work with the BID to promote it
- Evaluate the current community fridge after 12 months of operation
- The potential for a market stall to run climate themed conversations was discussed
- Developing relationships with schools via councillors who have links with schools is a priority
- Talk to Dorset Climate Action Network in regards to collaboration with communities, local government bodies, businesses and other organisations
- Plastic Free Communities – encouraging schools who have plastic free agendas to collaborate and work together
- Agreement via emails from members of the group after the meeting that DTC should become a member organisation of Dorset CAN

The Group recognised that for the next few months the Council had a key role to play in linking agencies and community groups with the wider community using social media and other communication opportunities, while researching other opportunities to bring forward new projects from the Plan.

The group agreed to meet again in January 2022 to review progress.

Tamara Umasankar  
Environmental Development Assistant

## CLIMATE EMERGENCY ACTION PLAN - TASK AND FINISH GROUP

### TERMS OF REFERENCE

To develop the Council's Climate Emergency Preliminary Response document into a Climate Emergency Action Plan, to be approved by Council.

To set appropriate targets and monitor the Council's emerging Climate Emergency Action Plan against those targets.

To review the emerging Plan against best practice Climate Emergency Action Plans adopted within the sector

To focus on the 'do soon' portion of the Plan. However, there can be some consideration of the 'do later' tasks too. The Group should identify and advise on which of the suggested actions should be acted on by the Town Council. **Once this work is completed a review will take place of the 'Doing now' and 'Unlikely to do'.**

To suggest new actions to be included in the Plan and to prioritise them in relation to the existing Plan commitments.

To identify a **local government specific** document against which the Council might measure its performance on Climate Emergency issues.

#### **Membership**

The Chairman of the Planning and Environment Committee plus four Members of the Council.

The meetings shall not be open to the public but the Group may invite participants with specific knowledge to attend meetings for specific projects.

#### **Quorum**

Three Councillors

#### **Reports**

The Task and Finish Group will report to the next available Planning and Environment Committee.

#### **Meetings**

The Task and Finish Group will meet a minimum of three times per year. **The Group aims to complete a full review of the Plan within 1 year, at which point the Planning & Environment Committee will consider the future role of the Group.**

**Dorchester Town Council  
 Planning & Environment Committee – 1 November 2021  
 Planning Applications for Comment**

**East Ward (Councillors T. Harries, S. Jones, F. Kent-Ledger and R. Major)**

**E1. P/HOU/2021/03816 Chimes House 6 South Walks Road Dorchester DT1 1ED**

Erect garage with storage space above (demolish existing garage).

Objection

The committee agreed that the new proposal would have significant adverse effects on the amenity of the occupants of neighbouring properties contrary to policy ENV16 of the adopted local plan due to overlooking and loss of privacy, particularly with respect to the proposed glazed windows and their positioning.

The committee agreed that, due to the new proposed positioning of the building and its increased mass and bulk, it would have a deleterious effect on the conservation area and, in particular, the view of the Northern edge of Salisbury Field, which is close to a scheduled monument. The large glass area facing Salisbury Field would be particularly inappropriate and out of keeping with other buildings in this area, thus being in contravention of local plan policy ENV12.

The proposed garage would be an overbearing presence for neighbouring properties and also for the important and popular footpath alongside the proposal which gives access to the important green space and again would have a detrimental effect on the conservation area.

**E2. P/HOU/2021/00474 1 Syward Road Dorchester Dorset DT1 2AJ**

Ground floor single storey extension & erection of porch. Conversion of attic with the installation of dormer windows.

No objection.

**North Ward (Councillor A. Canning)**

**N1. P/FUL/2021/02498 & P/LBC/2021/02499 (Listed Building Consent) Dorchester Town Hall High East Street Dorchester Dorset DT1 1HF**

Installation of solar panels.

As Dorchester Town Council is the landowner, no comment will be made on this application.

**N2. P/LBC/2021/02638 The Old Warehouse 31 Durngate Street Dorchester DT1 1JP**

Carry out internal and external alterations, including the installation of Juliet balcony around existing external loading bay doors.

No objection.

**N3. P/LBC/2021/02528 7-10 Mariners Parade 41 High East Street Dorchester DT1 1HN (Listed Building Consent)**

Re-roofing.

No objection.

**N4. P/VOL/2021/0305 28 High West Street Dorchester DT1 1UP (Variation of Condition – Listed Building Consent)**

Remove modern rear (southern) extension, excavate to form amenity space for basement and regularise openings on southern elevation including all associative works. All details of

timber joinery to match the existing Remove concrete infill to entrance steps and provide and build in stone to match existing nosing detail.( With variation to condition 2 ( plans) of planning approval WD/D/20/001290 – Revision of placement of basement extract ducting.

No objection.

**N5. [P/HOU/2021/03431 & P/LBC/2021/03432 \(Listed Building Consent\) 4 West Walks Dorchester DT1 1RE](#)**

Alterations including remodelling of the lower ground floor & adjacent external retaining wall and terrace. Reprofile the front grounds.

No objection.

**N6. [P/VOC/2021/04204 Former HMP Dorchester 7 North Square Dorchester DT1 1HY](#)**

Change of use from Prison use (Class C2A) to Leisure and Community use (Class E(d) F(b) and F(c))( removal of condition 4 of planning application WD/D/20/002576 – restriction to length of time of use).

No objection.

**N7. [P/FUL/2021/02405 & P/LBC/2021/02406 \(Listed Building Consent\) 5 Cornhill Dorchester DT1 1BA](#)**

Change of the upper floors of the building from retail to residential and the associated internal and external conversion works to form 3 No. one bedroom flats. Replace existing shop front and repair existing window frames and install double glazed glass.

No objection.

**West Ward (Councillors L. Fry, J. Hewitt and R. Ricardo)**

**W1. [P/HOU/2021/03767 15 Treves Road Dorchester DT1 2HD](#)**

Erect single storey rear extension.

No objection.

**W2. [P/CLP/2021/03241 4 Windsor Road Dorchester DT1 2JA](#)**

*(Certificate of Lawful Use Proposed)* Loft Conversion with provision of modest rear dormer.

No objection.

**W3. [P/VOC/2021/02998 95 Damers Road Dorchester DT1 2LB](#)**

Erection of entrance porch. Demolition of garage and erection of replacement garage/store. ( with variation of condition 2 (plans) of planning application WD/D/18/001332) change to garage/Store.

No objection.

**W4. [P/HOU/2021/03645 45 James Road Dorchester DT1 2HB](#)**

Roof modifications.

No objection.

**South Ward (Councillors G. Jones, R. Potter and M. Rennie)**

**S1. [P/HOU/2021/03544 131 Monmouth Road Dorchester DT1 2DF](#)**

Erect garage/workshop with first floor studio, (demolish existing outbuildings).

No objection.

**S2. [P/FUL/2021/02879 23 Weymouth Avenue Dorchester DT1 1QR](#)**

Installation of 1 No. (illuminated) archway sign.

No objection.

**S3. [P/ADV/2021/02500 & P/LBC/2021/02527 \(Listed Building Consent\) Zizzi 5 Brewery Square Dorchester DT1 1HX](#)**

Installation of 3no. (illuminated) fascia signs & 2 no. (illuminated) menus. Carry out associated external alterations.

No objection.

- S4. [P/VOC/2021/03287 60 South Court Avenue Dorchester DT1 2BZ \(Variation of Condition\)](#)  
Erection of two storey front extension and single storey rear extension ( with variation to condition 1 of planning approval WD/D/18/001389 ( plans) – patio and outdoor cooking area.
- S5. [P/VOC/2021/03919 33 Manor Road Dorchester DT1 2AX](#)  
Erection of single storey garage attached to front elevation and single storey rear extension to form extended living area( without compliance to condition 2 ( plans) of planning approval P/HOU/2021/00725 – to remove garage extension and widened rear extension ).  
No objection.
- S6. [P/ADV/2021/03244 Unit 1 Retail Park Weymouth Avenue Dorchester DT1 2RY](#)  
(Advertisement Consent)  
1 no. internally illuminated Currys sign, 3 no. non-illuminated retro-frame signs.
- S7. [P/ADV/2021/02579 Dorchester Cricket Club Weymouth Avenue Dorchester DT1 2RY](#)  
(Advertisement Consent)  
Display of 6no. batten frameworks to wall for advertising.  
As Dorchester Town Council is the landowner, no comment will be made on this application.
- S8. [P/HOU/2021/03315 21 Ashley Road Dorchester DT1 2DL](#)  
Erect extension over existing porch.  
No objection.

**Poundbury Ward (Councillors R. Biggs, S. Hosford and D. Leaper)**

- P1. [P/RES/2021/03593 Plots 554-592 Sector 3.77 Northern Quadrant Poundbury](#)  
Application for approval of reserved matters for access, appearance, layout & scale in relation to Sector 3.77 of outline approval 1/D/09/001363.  
No objection.
- P2. [P/VOC/2021/03938 1 Wadebridge Lane Poundbury Dorchester DT1 3AY \(Variation of Condition\).](#)  
Erection of single storey flat roof extension to rear forming sunroom and boot room. Balcony to be formed over boot room( without compliance to condition 3 ( privacy screening) of planning approval P/HOU/2021/01229).  
Application withdrawn.
- P3. [P/HOU/2021/04017 15 Woodlands Crescent Poundbury Dorchester DT1 3RQ](#)  
Erect single storey flat roof rear extension.  
No objection.

## Dorchester Town Council

Management Committee held at The Cricket Pavilion, Weymouth Avenue, Dorchester

8 November 2021

**Present:** The Mayor (Councillor G. Jones) and Councillors S. Biles, A. Canning, L. Fry, S. Jones, F. Kent-Ledger (Chairman), A. Lyall, R. Major, R. Potter, M. Rennie, R. Ricardo and D. Taylor.

**Apologies:** Councillor D. Leaper.

**In Attendance** Councillor J. Hewitt.

25. **Minutes**

The Minutes of the Meeting of the Committee held on 13 September 2021, adopted by Council on 27 September 2021, were taken as read and were confirmed and signed by the Chairman as a correct record.

26. **Management Arrangements**

The Committee considered a report from the Outdoor Services Manager updating it on the work undertaken and the achievements made by the Outdoor Services Team since the last meeting of the Committee. Members offered their congratulations on again achieving the Green Flag award for the Borough Gardens.

The Outdoor Services Manager reported that a substantial grant had been obtained from the Forestry Commission to purchase, plant and maintain, 71 large trees at King's Road playing field. It was reported that there would be some form of community involvement in the planting of the trees and some consideration would be given to the wider issue of memorial trees and how they may be identified.

It was noted that Parkrun had successfully commenced at the Great Field and had attracted a good number of participants.

**Resolved**

That the Outdoor Services Team update be noted.

27. **Outside Gym**

In pursuance of Minute No. 15(2) the Committee considered a report by the Deputy Town Clerk setting out proposals and costs for replacing the outside gym equipment and surfacing at the Borough Gardens.

It was noted that the prices for the equipment were not exactly comparable as the equipment manufacturers all supplied slightly differing items. It was agreed that Officers work with the manufacturers that had presented the two lowest quotes, to produce a final scheme incorporating any equipment identified through the public consultation.

**Resolved**

That the Officers work with the manufacturers that had presented the two lowest quotes, to produce a final scheme incorporating any equipment identified through the public consultation, to be considered by the Committee at its next meeting.

28. **Flagpole in the Borough Gardens**

The Committee considered a report by the Outdoor Services Manager on the installation of a new flagpole in the Borough Gardens. The existing flagpole was attached to the toilets next to the tennis courts which meant that it was not very well seen.

Members felt that the provision of a new flagpole in line with the bandstand and Cornwall Road gate would be a significant improvement. Members suggested that an aluminium flagpole would have a longer life than GRP.

**Resolved**

That a further report be prepared for the next Committee on the cost and benefits of an aluminium flagpole against the standard GRP flagpole.

29. **Old Tennis Courts**

Members considered a request from Dorchester Almshouses that the Council undertake some work in the area in and around the old tennis courts which were located outside of the Gardens. The area was subject to some anti-social behaviour and was dark and unwelcoming.

The old tennis courts would eventually be handed over to the Community Land Trust for affordable housing but it was likely that work on this development would not commence for some time.

The Committee felt that it would be beneficial for the tall hedge to be cut down to around waist height and the tennis court fencing removed.

**Resolved**

That the hedge surrounding the old tennis courts be reduced to waist height and the fencing removed.

(Councillor M. Rennie declared a non-pecuniary interest as the Chairman of Dorchester Almshouses and did not vote on this matter)

30. **Summer Events 2022**

The Committee had before it a report by the Deputy Town Clerk on the arrangements for summer events 2022. Members felt that the cost of putting on the Maumbury Rings bank holiday events was significant and that if the weather was poor, or too good, attendance suffered. It was felt that investing some funds for events in the Gardens over the whole of the summer would provide better value for money. It was noted that the Anonymous Festival could still go ahead in the Borough Gardens.

**Resolved**

That the August bank holiday events at Maumbury Rings not take place in 2022 with events instead being focussed across the summer in the Borough Gardens.

31. **Allotment Fees 2022**

The Committee considered a report by the Deputy Town Clerk which set out the cost of the various elements of the allotments service and gave recommendations for fee increases in 2022.

### **Resolved**

- (1) That, as from 1 January 2022, the allotment rent and the water fee both be increase by £1.00 each no matter the size of the allotment plot.
- (2) That there is no increase in the administration charge in 2022; the fees will therefore be:-

Rent - Full plot on any site	£39.00
Rent - Half plot on any site	£23.00
Water Charge – Full plot	£11.50
Water Charge – Half plot	£9.50
(excludes Frome Terrace – no water)	
Administration Fee for new tenants	£50.00
- (3) That the practice of charging double fees for non-Dorchester residents continues.

### **32. The Queen’s Platinum Jubilee 2022**

The Committee considered a report by the Deputy Town Clerk on arrangements for the Queen’s Platinum Jubilee in June 2022. Members felt that the beacon lighting should take place and that a large screen be brought into the Borough Gardens so that the Platinum Party in the Palace event could be shown.

Members agreed to establish task and finish working group to finalise the arrangements.

### **Resolved**

That Councillors J. Hewitt, A. Lyall, R. Major, M. Rennie and D. Taylor form a task and finish working group to finalise the arrangements for the Queen’s Platinum Jubilee in June 2022.

### **33. Grant Applications**

The Committee considered various requests for financial assistance. The Committee was also circulated with a grant application from the Alcohol Education Trust, which had arrived after the agenda had been dispatched.

Members also noted that following consultation with the Chairman and Vice Chairman of the Committee an additional £250 had been allocated to the Dorchester Cricket Club so as to enable the previously agreed defibrillator to be installed on the outside of the building so as to allow access to it at any time.

### **Resolved**

- (1) That the grant application from Dorchester Family Support in the sum of £1,000, be agreed.
- (2) That the grant application from Life Education Wessex, be not agreed.
- (3) That the grant application from Mid Dorset Mencap, in the sum of £300, be agreed.
- (4) That the grant application from the Alcohol Education Trust, be not agreed.
- (5) That the action taken in respect of the additional grant to Dorchester Cricket Club be agreed.

34. **Cemetery Matters**

(a) Exclusive Right of Burial and Interments and Burial of Ashes

The report which detailed the Grants of Exclusive Right of Burial for grave spaces and the number of interments and burials of ashes together with South Chapel usage at Dorchester Cemetery, since the last meeting of the Committee had been circulated with the agenda.

**Resolved**

That the report on the Grants of Exclusive Right of Burial and Interments and Burial of Ashes since the last meeting of the Committee be noted.

(b) Headstones and Inscriptions

The Committee received and noted applications for the design of headstones and inscriptions.

**Resolved**

That the action of the Town Clerk in approving designs numbered 5238 to 5248 be confirmed and the Register of Memorials be signed by the Chairman as a correct record.

35. **Municipal Buildings Monitoring Reports**

The Committee received the Municipal Buildings monitoring report which included a report by the Deputy Town Clerk on the activity of the Town Hall Keepers over the past two months, progress on the installation of a new lift, flagpole and the re-roofing and biomass installation project.

**Resolved**

That the Buildings Monitoring Reports be noted.

36. **Public Bodies (Admission to Meetings) Act 1960**

**Resolved**

That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters the public and press representatives be excluded from this meeting during their discussion.

37. **Dorchester Bowls Club and Changing Rooms**

Members considered a report by the Deputy Town Clerk on the outcome of the meeting between the Bowls Club and the Chairman and Vice-Chairman of the Committee.

**Resolved**

That the sub lease be relinquished in accordance with the terms and conditions it previously agreed by the Committee in March 2020.

38. **Sandringham Sports Centre**

The Committee considered a report by the Town Clerk on potential access arrangements to Fordington Farmyard.

**Resolved**

That a decision on this matter be deferred until a discussion on the proposal has taken place with the Bowls Club and Rifle Club.

39. **Corn Exchange Apse**

Members had been circulated with a report by the Deputy Town Clerk on the installation of the lighting rig support bar in the apse of the Corn Exchange.

**Resolved**

That the report be noted and the matter be revisited once further information has been received from the fabricator and steps to reduce the impact of the beam have been completed.

Chair

## Dorchester Town Council

### Policy Committee

15 November 2021

**Present:** Councillors R. Biggs, T. Harries, J. Hewitt, F. Hogwood and G. Jones (Chair).

**Apologies:** Councillors B. Armstrong-Marshall, A. Chisholm and S. Hosford.

**Attending:** Councillors S. Jones and M. Rennie

#### 10. Minutes and Declarations of Interest

In the absence of the Chair and Vice-Chair Councillor G. Jones was appointed as Chair for the meeting.

The Minutes of the Committee of 20 September 2021, adopted by Council on 27 September 2021, were taken as read and signed.

The following declarations of interest were made:-

Councillors R. Biggs and S. Jones declared an interest as Trustees of the Dorchester Youth and Community Centre (Minute 13). Councillor M. Rennie declared an interest as the Council's representative to the Centre and as a member of the Centre's Management Committee.

Councillors R. Biggs and S. Jones declared an interest as Dorset Council members of the Dorchester Heritage Joint Committee (Minute 13).

Councillors F. Hogwood and G. Jones declared an interest as Dorchester Town Council members of the Joint Committee. The Clerk offered advice that, as a body with a direct responsibility to both Councils there was no requirement to leave the room or not take part in the debate on this issue.

Councillor G. Jones declared an interest as a member of the Organising Committee for the Thomas Hardy Victorian Fair and Heritage Open Day (Minute 13).

#### 11. Financial Update at 31 October 2021

The Committee received the Financial Controller's report on the month 7 financial position, noting actual spending slightly below the budget profile. He also reported the outcome of the first Internal Audit visit of the financial year.

Members asked questions regarding the impact of the underspend on Outdoor Services staff on service levels and Community Infrastructure Levy income.

#### Resolved

- a) That the Payments list, totalling £476,151.17, is approved
- b) That the Internal Audit Report, and the officer response to it, is noted

#### 12. Strategic and Operational Risk Register

The Committee considered a report of the Deputy Town Clerk relating to the Council's Risk Registers.

The Committee reviewed each of the high level risks included in the report, adding detail to the Risk table where appropriate.

The Committee identified four potential new risks for the register.

#### **Recommended to Council**

- i) That the assessed high level strategic and operational risks be approved
- ii) That risks related to the transition from the current Town Clerk to their successor, staff working from home receiving insufficient training, cybersecurity and the consequences of a poorly developed Local Plan, be added to the register
- iii) That the Strategic and Operational Risk Registers, as a whole, be approved

#### **13. Revenue Budget 2022/23: Discretionary Core Grants and Special Items**

The Committee considered a report covering existing and possible grants to the core operational costs of some important partner organisations, and also considered the future role of the Special Items line of the Budget.

The Clerk provided updates regarding support for Dorchester Arts and Dorchester Cricket Club.

Councillors R. Biggs and S. Jones left the meeting. As the Council's representative to the Dorchester Youth and Community Centre Councillor M. Rennie addressed the Committee highlighting the value of the Council's contribution to core costs, the difficult of securing grants from other sources to fund core costs, the condition of the Centre building and highlighted the need for long term certainty with a grant at a level which enabled the Centre to continue to function. Councillor Rennie then left the meeting. The Committee discussed the need to undertake a review of funding arrangements for the Centre.

#### **Resolved**

- a) That a review of the Council's relationship with Dorchester Youth and Community Centre is commenced, led by Councillors Harries, Hewitt, Hogwood and Hosford; until the review is completed the Medium Term Financial Strategy should continue to budget as at present

Councillors R. Biggs, S. Jones and M. Rennie rejoined the meeting.

The Committee considered options for offering grant support to Citizens Advice, based on either support for a dedicated element of their work or a general contribution towards core running costs.

#### **Resolved**

- b) That the Town Clerk contact Citizens Advice to discuss the possible provision of annual grant to support the general work of the organisation and report back to the next meeting

Noting that it would be difficult to separate out discussion regarding financial support for the Dorchester Heritage Joint Committee from support for events that it had been instrumental in developing Councillor G. Jones left the meeting. Councillor

Biggs took the Chair. The Committee discussed the importance of ensuring that the work of the Joint Committee in promoting the town's heritage continues. While noting the successful development of the Thomas Hardy Victorian Fair and the Heritage Open Day the Committee also recognised the potential for reducing some of the costs associated with them over time. A Member asked that it be emphasised that the Organising Committee should develop its relationship with Dorchester BID and seek funding from that source.

**Resolved**

- c) That an annual contribution of £3,000 is included in the Council's draft budget to support the work of Dorchester Heritage Joint Committee; to be reviewed prior to the 2024/25 budget setting
- d) That the sum of £8,500 is included in each of the 2022/23 and 2023/24 draft budgets to support the delivery of the Thomas Hardy Victorian Fair and Heritage Open Days

Councillor G. Jones rejoined the meeting as Chair.

The Committee considered the benefits of retaining a separate Special Items budget in the Medium Term Financial Strategy.

**Resolved**

- e) That the 2022/23 draft budget is prepared on the basis that the practice of budgeting for Special Items is discontinued; that £7,000 is added to the Parks and Open Spaces Maintenance budget and £12,000 is added to budgets relating to Partner Events and Sponsorship, but also taking account of minutes b), c), and d) above

**14. Corporate Plan Update**

The Committee noted a report of the Town Clerk that provided an update on the milestones that the Council had set for projects included in the Corporate Plan.

The Committee considered an evaluation of the potential to develop 19 North Square as affordable housing, noting that an option to provide 3 1 bed flats was not financially viable and that an option to provide a mix of 5 flats was on the margin of viability and may not be acceptable in planning terms. Members considered the risk that, despite significant investment, the flats created as a result might not be suitable for tenants.

**Resolved**

That having fully explored all options to release 19 North Square as affordable housing, it be released for sale on the open market once vacated.

With regard to the Cornhill public realm project the Committee noted the need for pre-application planning advice and more detailed financial evaluation prior to progressing the scheme further. In response to points made by a Member the Clerk confirmed that at this stage the Council was not in a position to finalise ideas for the scheme.

Chairman

## DORCHESTER TOWN COUNCIL

### DORCHESTER JOINT HERITAGE COMMITTEE HELD VIA THE ZOOM VIDEO CONFERENCING PLATFORM

19 OCTOBER 2021

At a virtual Meeting of the Dorchester Joint Heritage Committee held on 19 October 2021:

#### PRESENT:

Dorchester Town Councillors: S. Biles, A. Chisholm, F. Hogwood and G. Jones (Chairman)

Officers: S. Newman, M. Manley, N. Hayes

In Attendance Councillor S. Hosford

Dorset Council Councillors: R. Biggs, L. Fry, S. Jones

#### Partners

Blue Badge Tourist Guides

J. Wallis

Dorchester Association

M. Rice

Dorchester Civic Society

J. Doak

Dorchester Heritage Magazine

M. Woodgate

Dorchester Local Nature Reserve

L. Poulsen

Dorset History Centre

M. Gayton

Keep 106 Community Radio

A. Worth

Shire Hall

A. King and T. Eddey

The National Trust (Max Gate)

R. Raine

#### 14. APOLOGIES

Apologies for absence were received from Councillors A. Canning and R. Major (Dorchester Town Council), E. Metcalfe (Keep Military Museum), I. Gosling (Dorchester Civic Society) and M. Chutter (Thomas Hardy Society).

#### 15. MINUTES

The minutes of the meeting held on 20 July 2021, a copy of which had been circulated, were confirmed and signed.

The Local Nature Reserve representative confirmed that she had not volunteered to be a part of the Mill Stream Working Group although she did have some good publications on the area which might be useful for the project.

#### 16. HERITAGE TOURISM STRATEGY

##### (a) Heritage Tourism Strategy - Progress

The Committee considered a report and presentation by the Heritage Tourism Project Manager which updated it on progress with the project and reported on the next steps. The report also updated Members on the Welcome Dorchester programme as follows:-

- Leaflets and posters would be finished by the end of October
- Work was ongoing in respect of Tourist Information Points, meeting to take place 2 November 2021.
- Promoted social media posts had been delayed until the new website was completed, some short videos were in the process of being made for this purpose.

In respect of the draft leaflet Members stressed the importance of Poundbury being a part of Dorchester. It was also requested that the whole of Dorchester East be included on the map.

(b) Dorchester Tourism Partnership -Notes of meeting

The Committee received the notes of the meeting of the Tourism Partnership held on 5 October 2021.

**RESOLVED**

That the notes of the meeting of the Dorchester Tourism Partnership held on 5 October 2021 be received.

17. **MILL STREAM PATH – SECTION FROM LONDON ROAD TO MILL STREET**

The Committee heard an update from the Deputy Town Clerk, the Working Group had their first meeting on the 12 October 2021, where it was agreed that letters would be sent to the effected businesses and properties, requesting permissions, seeking their buy in to the project and possibly seeking sponsorship. The Working Group was looking into potential funding and innovative interpretation ideas, noting that the space in question was very restricted, and would be meeting again on the 4 November 2021.

It was noted that McCarthy Stone had been approached with a request for funding, an acknowledgement had been received but nothing further.

18. **HERITAGE OPEN DAY - SEPTEMBER 2021**

The Chairman provided feedback on the Heritage Open Day events held in September. He thanked the project manager, Miranda Woodgate, for her hard work and also reported on the various events that had taken place. A balance of £152.73 had been carried forward to next year's event. All the events had been well attended and Keep 106 Radio and Casterbridge Rotary were also thanked for their help at those events.

**RESOLVED**

That the feedback be noted.

19. **COMMITTEE FUNDING**

The Committee considered a report from the Chairman of the Committee on future revenue and event funding.

In regard to regular ongoing funding it was felt highly unlikely that Dorset Council would agree to this proposal.

In respect of the proposed request for regular event infrastructure/project manager funding it was suggested that the request to the Town Council should identify all the sources of match funding for the events such as sponsorship, Dorchester BID, grants etc.

It was noted that a separate request for funding towards THVF 2022 may need to be submitted due to the timings of the Town Council's budget cycle.

**RESOLVED**

That, subject to the comments set out above, the Committee Chairman to write to Dorchester Town Council and Dorset Council requesting ongoing and regular event funding as set out in the report.

20. **REPLACEMENT BENCH – FRONT OF DORSET MUSEUM**

The Committee was reminded that it had previously agreed to the idea of a bench at the front of the Dorset Museum in the memory of local historian Jo Draper and her husband Chris. Now that the building works to the museum had been completed Members gave further consideration to the type of bench that might be suitable.

It was felt that the new bench should be one that was smart and in keeping with the museum and its immediate surrounds and a single long bench rather than two individual benches that were located there previously.

It was noted that the Committee had earmarked £500 towards the cost of a bench and it was likely that the Jo's family and friends would also wish to make a donation towards the cost.

**RESOLVED**

That investigations be made into a suitable double length bench in memory of Jo Draper and her husband Chris.

21. **ARCHAEOLOGICAL TRAIL OF DORCHESTER**

Councillor F. Hogwood proposed an archaeological trail of Dorchester leaflet to better highlight some of the fantastic archaeology around the town. The Committee felt that the town had so much to offer of national importance in this regard that a series of trails in differing formats might be required.

The Committee felt that this matter should be given further consideration and proposed that it be included for discussion in the forthcoming Tourism Partnership workshops being arranged to brainstorm and prioritise projects that would celebrate and enhance the town heritage offer.

**RESOLVED**

That proposal be welcomed and that it be included for discussion in the forthcoming Tourism Partnership workshops being arranged to brainstorm

and prioritise projects that would celebrate and enhance the town heritage offer.

22. **ROMAN MOSAIC PROJECT – THE WALKS**

Members considered further a proposal from a local resident in respect of the possibility of displaying replica Roman mosaic around the town Walks. Members had been circulated with examples of how this may look.

The Committee was supportive of the idea and agreed that a Working Group should be established to give the proposal further detailed consideration.

**RESOLVED**

That a Working Group be established consisting of Councillors F. Hogwood and S. Jones, L. Poulson, M. Woodgate and the Tourism Development Officer.

23. **QUESTIONS**

No questions had been received.

24. **URGENT ITEMS**

The Tourism Development Officer reported that she had been contacted by the University of Southampton regarding a project it was submitting for a funding bid of £75k to support Dorchester along with two other areas. The project would allow for a dedicated researcher from the University to run workshops and training events in Dorchester to support the town in developing its heritage tourism strategy. The Committee supported the idea and requested the Tourism Development Officer to liaise with the University. The Civic Society representative confirmed that he would be available to be involved.

On behalf of Councillor A. Canning it was reported that a National Lottery funding bid had now been submitted for the Dorset Ways with Words project.

It was noted that the Committee had a number of potential projects going forward which might benefit from being wrapped up into one large project so as to make it a more attractive proposition for grant funding.

It was reported that the Riverside Reserve and the Prison information boards had both been vandalised. The Deputy Town Clerk reported that the replacement of these boards was in hand.

Chairman.....